



AN-304 Quick Setup Elite Reporter

In Brief

Elite Reporter requires a number of its database to be setup before it can be used.

This quick start sheet deals with setting up the basic system but excludes setting up serial numbers (ie. IButtons™) which is detailed in app note "AN-302".

Basically,

1. Setup a company name in "Maintain System".
2. Setup all job functions in "Maintain Job Functions"
3. Setup users in "Maintain Users" (make sure you assign them a job function).
4. Setup wands in "Maintain Wands" (make sure you assign a user to them).

Lastly, setup your buttons – see application note "AN-302"

In Detail

Start Elite Reporter

- Press "Start" then go to "Programs" then select "Elite ID" then select "Elite Reporter". Run this program.
- Select the "Supervisor" login. The password is the same. You must spell it the same with a capital "S".
- You must create a "company". You can have as many as you want – but you need at least one;
- Press "Maintain" then "System Configure".
- Press "New" then enter your company name and the name you want at the top of reports. Press SAVE then close the form.
- Setup job functions. Press "Maintain" then "Job Functions". You need at least one.
- Press NEW and enter your job function in. Press SAVE. Repeat for all job functions. Close the form when done.
- Setup users. Press "Maintain" then "Users". You need at least one.
- Press NEW. Enter the users name. Select the Job function. Press save. Repeat for all users then press close when done.
- Setup wands. Press "Maintain" then "Wands". Every wand must be setup this way.

- Press NEW. Enter the Wand serial number then press SAVE.
- Select the “Users” tab. Select the user and a date prior to the user actually using the wand then press ADD. Repeat till all wands have been entered.