



AN-316 Exporting Data From the Elite Reporter Program

In Brief

Some of our users need to perform their own reporting functions and use the Elite System in different ways.

There are three convenient ways to do this which are outlined below.

Using The Raw Data Files

The raw data files from the XL Unloader program can be read by MS Word and Excel programs.

All you need to do is tell Word or Excel to look at "all files" and then open it. In Excel you can select columns to be dates and serial numbers so that Excel does not try to do data conversions.

Remember. If you change any of the data in the raw data files it cannot be used in Elite Reporter (each data line has integrity checks designed to safeguard data).

Exporting From Centre Visits in Row Format

The Centre Visits report can export the data just as it is shown on the screen in "rows" of data. This data can be imported into Excel as text.

Simple check the export box for "row" data then give it a file name.

Exporting From Centre Visits In Column Format

The Centre Visits "Column format" has been developed to allow a user to import into and graph the data in Excel.

Data for each location is shown as a column of data and when imported into Excel is headed with the name of the location.